



**Wellington Colorado Main Streets Program  
Board Meeting MINUTES**

**Board of Directors Meeting: Monday, July 13, 2020**

**Zoom – 8:00am – 9:00am**

**Call to Order**

- 8:08am
- Board and Staff Present: Anita, Bryan, Brian, Megan, Karin, Kallie, John, Tracey
- Guest(s) Present: Erin Ramler, Design Committee

**Additions to or deletions from the agenda**

- Move LED sign discussion and logo discussion to August meeting

**Conflicts of interest**

- None

**1. Consent Agenda (seeking motion to approve)**

- a. Approval of Minutes from last meeting (June, 2020) (see attached)
- b. Financial Report (see attached)
- c. Committee reports and Director's report (see attached)
- Karin moves to approve Consent Agenda. Bryan seconds. Unanimously passes.

**2. Work Plan Session in August Schedule**

- We need to schedule a few hours go over our work plan for the year.
  - o Anita will be sending an email with some date/time options soon.

**3. PPP Loan**

- WCMSP has an opportunity to apply for a \$9,375 PPP loan to cover payroll costs and offset funds lost through canceled fundraising events.
- Per our accountant, it's likely that all of those funds would be forgivable.
- John moves to approve a PPP application. Tracey seconds. Unanimously passes.

**4. Design Committee Updates**

- Train Depot Landscaping
  - o Part of the project with the railroad ties has been completed.
  - o Seeking an additional \$500 to complete the project.
- Planters
  - o There have been some issues with watering, causing the flowers to die.
  - o The committee would like to purchase 12 small self-waterers next spring.
  - o We need to manage the current sponsors and communicate that WCMSP is doing our best to keep the flowers looking nice. Kallie has communicated with sponsors who have expressed concern and will communicate proactively with the other sponsors.
- Karin will be stepping down as chair of the Design Committee, effective immediately, and

introduced Erin Ramler as her potential replacement.

- The board has no issue with Erin taking over and is leaving the final decision up to the Design Committee.
- Erin has lived in Wellington for 3 years now and has a Roling and body work business in Fort Collins.

**5. Revitalization Grant**

- Kallie has been working with the Town to put together a grant application for the bike share program. She hopes to have that submitted this week.

**6. Graduate Checklist**

- MOU with the Town
  - There were some suggestions regarding language updates to more clearly define what WCMSP's role is regarding Town events.
  - Bryan and Kallie will clean up the language a bit and bring back for final approval at the August board meeting.
- Volunteer Award Program
  - The board requests that the Organization Committee work on finalizing and updating, then bringing back to the board for approval in August.

**7. TasteMade**

- TasteMade will be back to film this week – July 15<sup>th</sup>/16<sup>th</sup>.
- Last week's downtown clean-up garnered around 28 volunteers and great progress was made!

**8. Directors Update (10 minutes)**

- In addition to Kallie's Director Report, she wanted to point out that Phase 1 of the crosswalk project has been installed. So far, she's noticing that the signs are doing their job and that she's proud to be part of the process.
  - The push-button crosswalk supplies have been ordered and the town is waiting on CDOT for the installation.
- The outdoor dining and seating options are taking shape, thanks to a \$10k investment from the town. There have been 14 sets of tables and chair purchased and placed throughout local businesses looking for an expanded, outdoor seating area.

**9. Adjourn**

- Meeting adjourned at 8:56am.

The board may call an executive session if needed to discuss personnel or other private matters.

Next Meeting: Tentatively August 17<sup>th</sup>, 2020.